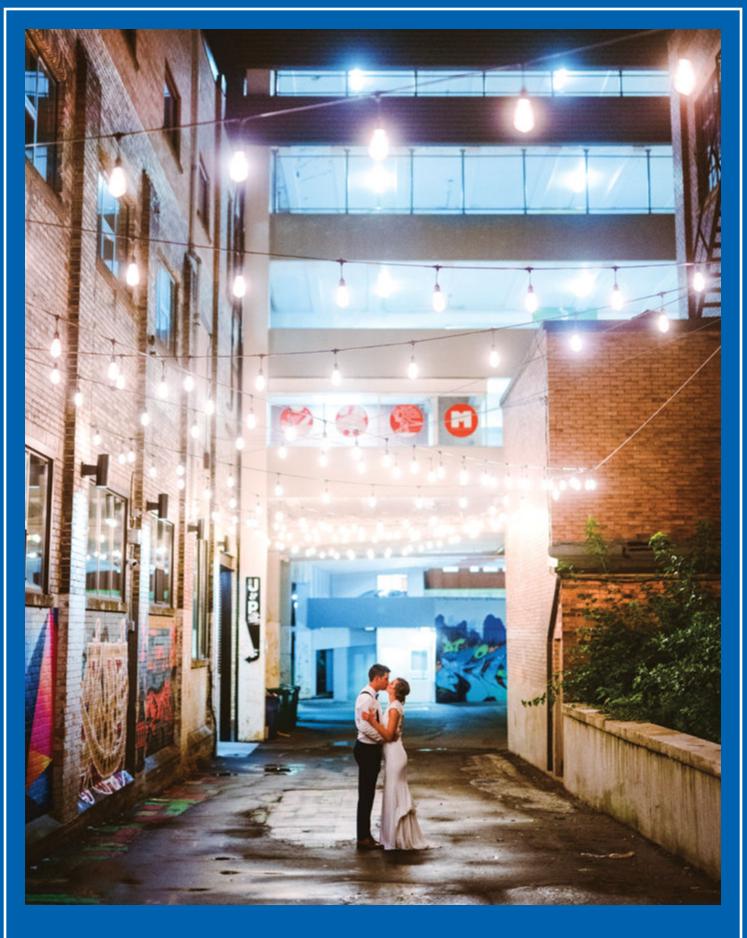
## THEMUSEUM

DOWNTOWN KITCHENER

THEMUSEUM.ca



Above and Cover Photos Courtesy of Liam Good Visuals

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#### **DOWNTOWN KITCHENER**

## EAT, DRINK AND BE MARRIED

C ongratulations on your engagement and upcoming wedding! Celebrating your marriage should be a memorable experience, one that is uniquely yours.

THEMUSEUM in downtown Kitchener has a beautiful open-concept design offering the perfect mix of eclecticism and contemporary elegance, and we would love to be a part of your special day. Our Grand Atrium is perfect for hosting an unforgettable celebration and is the ideal setting for your wedding.

THEMUSEUM's unique architecture is enough décor alone or make THEMUSEUM yours by customizing the space to suit your needs. Expert staff will help coordinate everything from food and beverage to entertainment and décor.

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From White Styrofoam on Blue by Sol LeWitt, on Ioan from The LeWitt Collection

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## **Venue Details**

Arrival - Guests can arrive as early as 6pm and remain until 1am. Additional Hours can be requested through our event consultant.

Set Up - Loading equipment into THEMUSEUM and beginning decorations earlier than 5pm can be accommodated upon request.

*Capacity* - Maximum capacity is 250 Cocktail Style and 150 for a Seated Dinner.

*Flexible Floor Plans* - You tell us how you would like your event to look and we will take care of the layout.

*Exhibitions* - You and your guests can enjoy art and technology at play! Ask about having time to explore THEMUSEUM's exhibitions.

*On-Site Museum Staff* - THEMUSEUM will provide you with an event consultant to assist you with the planning process, a professional technician and interpretive staff to ensure that your evening runs smoothly.

(number of staff depends on size of event - additional charges may apply)

## Venue Packages

#### The Goudie [Ceremony begins 6pm]

Inclusions: 6' tables - 8' tables - bistro tables - cocktail tables - white linen microphone - PA system - wireless mic - projectors - sound system podium - lighting package - ceiling drapery

#### The Grand [Ceremony begins 5pm]

Inclusions: The Goudie package inclusions + exploration hour

## **Special Incentives**

- Wedding Rehearsal
- Consultations with Event Consultant

#### • 2x 3 Month Individual Memberships to THEMUSEUM

<sup>†</sup>Rehearsal must be booked with event consultant in advance dependent on availability

Top Right Photo Courtesy of Ruthless Images Bottom Right Photo Courtesy of Chasing Moments Photography

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## Bar Packages

Unlimited Open Standard Bar - \$12/guest/hour. This applies to total guest count.

**Unlimited Open Premium Bar -** \$20/guest/hour. This applies to total guest count.

Tally Unlimited Bar - Billed by total drinks purchased by your guests.

Ticket Bar - Billed by total tickets used by your guests. Ticket variants can be customized.

**Cash bar -** Guests pay for their own drinks.

# Standard Bar Package

Smirnoff Vodka / Beefeater Gin / Wisers Rye Whisky / Captain Morgan White Rum

# Premium Bar Package (+\$2/guest/hour)

Ketel One Vodka / Tanqueray Gin / Crown Royal Rye Whisky / Bacardi Superior White Rum / Johnny Walker Black Label Scotch / Bulliet Bourbon Frontier Whiskey / Captain Morgan Spiced Rum

# **Preferred** Caterers

**Bingeman's Catering** 

bingemans.com

### Little Mushroom Catering

littlemushroomcatering.com

### The Walper Hotel

walper.com

# Suggested Vendors\*

### Fresh Look Design

freshlookdesigninc.com

## Pynx DJ Services

pynx.ca

### Universal Wedding Décor

universalweddingdecor.com

\*You are welcome to select vendors outside of our Suggested Vendors list

5

## **Terms & Conditions**

### **Reservation & Payment**

To secure the event space & date, a deposit of 50% of the rental charge, a \$500 damage deposit and a signed contract at the time of booking is required. Damage deposit to be returned if there no damage to the premises as determined by the THEMUSEUM consultant.

### Landmark Fee

If a preferred caterer is chosen, a 15% landmark fee will be applied. If a non-preferred caterer is chosen, a 20% landmark fee will be applied. The landmark fee will be added to the client's final invoice with payment due 10 days prior to the event date.

#### **Service Fee**

Service fees are 20% of the total invoice and will be applied to all charges on the invoice. This service fee is in support of free education programs for students at THEMUSEUM.

#### Insurance

The renter must provide a Certificate of General Liability Insurance to THEMUSEUM in the amount of 2 million dollars and list THEMUSEUM as an additional insured. This will provide individuals and/or groups renting THEMUSEUM space with liability protection to mitigate the financial exposure resulting from a claim to the rental or permit.

### **Music Licensing**

RE:SOUND is the Canadian not-for-profit music licensing company dedicated to obtaining fair compensation for performing artists and record companies for their performance rights for recorded music. RE:SOUND administers the performance rights of performing artists and record companies in the sound recording.

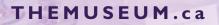
SOCAN is a not-for-profit rights management organization. SOCAN administers the performance rights of the composers, authors and their music publishers in the musical work/song.

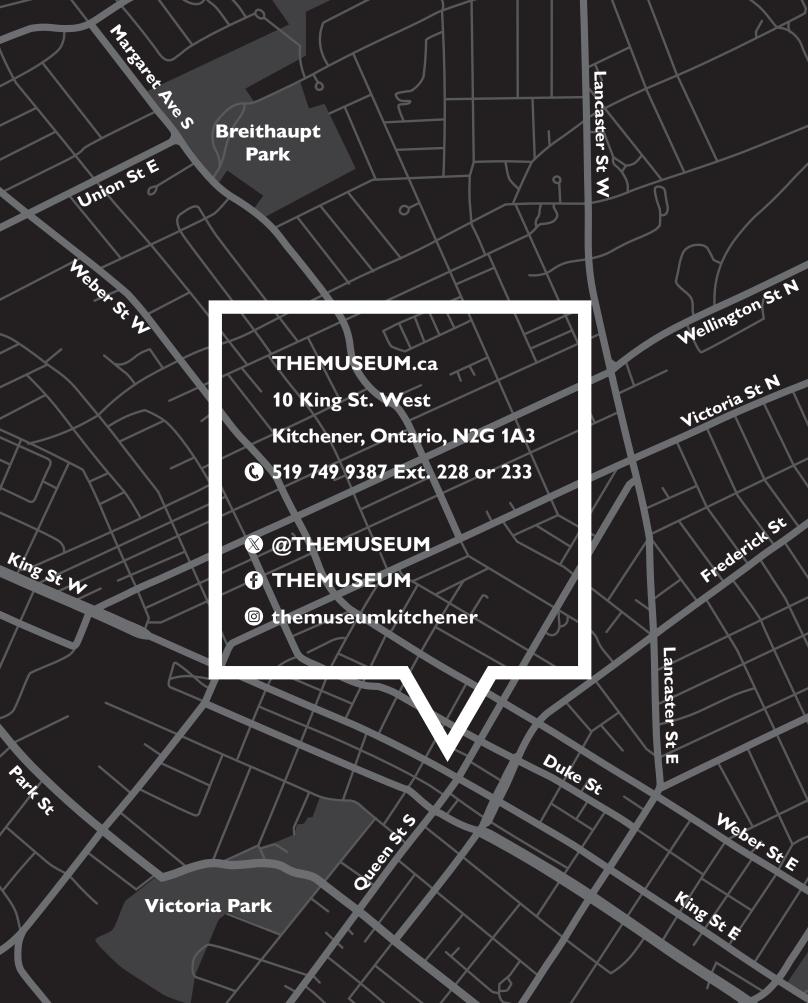
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If you are planning on having music/dancing at your event, the RE:SOUND/SOCAN fee will be applied to your invoice.

### Restrictions

- All decor must be approved prior to the event.
- Lit candles and/or open flames are not permitted anywhere in THEMUSEUM.
- THEMUSEUM does not allow confetti, helium balloons or special effect items, such as smoke machines or hazers on the premises. If any the above are used without the consent of THEMUSEUM, a cleaning fee will be charged.





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